



**City of Raleigh Public Works
Stormwater BMP Annual
Inspection Summary**

For City Staff use:
Date received:
Date accepted:
By:
Next Annual Insp. Due:

Section A- Project Information

Project Name	Permit Number	
Project Address		
City	State	Zip

Section B- Property Information

Property Owner's Name		
Property Owner's Address		
City	State	Zip
Recorded book and page of lot of each required stormwater control facility and required open space areas		

Section C- BMP Information

Additional pages are necessary to complete this stormwater BMP annual inspection report. The following items are to be included for each BMP; initial by each item:

- ☐ Narrative of general site condition
- ☐ BMP Type (Wet Pond, Bioretention, Undisturbed Open Space, etc.)
- ☐ BMP Location (Latitude/Longitude)
- ☐ Disclosure of completed repairs
- ☐ Site specific inspection charts/logs from the approved maintenance manual
- ☐ Photograph of BMP inspected

Original inspection reports should be mailed to:

City of Raleigh Public Works Department
Attn: Stormwater Engineers
P.O. Box 590
Raleigh, NC 27602-0590

Section D- Surveyor, Engineer, or Landscape Architect Certification

I, _____ as a duly registered _____ in the State of North Carolina attest that on _____, 20____ a thorough inspection of all required stormwater control facilities including open space areas associated with this site are performing properly and are in compliance with the approved stormwater control plan, the applicable maintenance manual required by §10-9025 and the Raleigh Stormwater Control and Watercourse Buffer Manual. No sampling of pollutant loading is required as part of the inspection. All information provided is correct to the best of my knowledge. It is a violation of City Code Sect 10-9007 to falsify this certification. A civil penalty for falsifying this certification shall be assessed by the City of Raleigh in the amount of \$3000.00.

Certifier's Name	License Number	Place Seal Here		
Title	Company Name			
Address	City		State	Zip
Signature	Date		Telephone	

Annual Inspection Reports: Per City Code Section 10-9028 An original inspection report of all required stormwater BMPs, including open spaces, shall be filed with the City; due on the anniversary of the initial as-built certification date. Annual Inspection reports shall be accompanied by City provided 'Stormwater BMP Annual Inspection Report Summary' Form 501.

PO Box 590
One Exchange Plaza
Raleigh, NC 27602
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www.raleighnc.gov